



Office of the Registrar
1570 Baltimore Pike
Lincoln University, PA 19352
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UNIVERSITY WITHDRAWAL FORM

Class Deans

Fred-Rick Roundtree – Freshman Dean
froundtree@lincoln.edu
Marlayne Manley – Transition Dean
mmanley@lincoln.edu
Yvonne Hilton – Upperclassman Dean
yhilton@lincoln.edu
Jernice Lea – All SACE Students
jlea2@lincoln.edu

YOU ARE REQUIRED TO CONSULT WITH YOUR CLASS DEAN PRIOR TO WITHDRAWING

Semester: _____ 20_____

Last Name: _____ First Name: _____ MI: _____

Student ID Number: _____ Classification: ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Graduate

Permanent Home Address: _____

City/State/Zip: _____

Phone: _____ Alternate Phone: _____

Email: _____ Alternate Email: _____

Residence Hall & Room No: _____ Residence Hall Check-Out Date: _____

Major: _____ Academic Advisor: _____

Are you ACT 101 Student? ☐ Yes ☐ No

Have you discussed your plans with your Advisor? ☐ Yes ☐ No

REASON(S) FOR WITHDRAWAL

- ☐ Could not obtain financial clearance
- ☐ Medical condition/Health of student
- ☐ Need to help family
- ☐ Academic performance
- ☐ Disciplinary Action
- ☐ Courses needed not offered
- ☐ Other: _____

EXPECTATIONS FOR RETURN

- ☐ Expect to Return: When? _____
- ☐ Do Not expect to return.
- ☐ Temporary transfer to another institution
- ☐ Permanent transfer to another school

Institution: _____

Student Signature

Date

Class Dean Signature

Date

OFFICE USE ONLY TYPE OF WITHDRAWAL

- ☐ Semester completed (Not returning)
- ☐ Semester beginning (No tuition charges)
- ☐ During semester (After clearance deadline)

Notification Date: _____

☐ Never Attended

Last Date of Attendance: _____

Office of the Registrar

Date